

Accommodation Request Form

NTCA understands that finding safe and suitable accommodation is an important part of settling into life in Australia. While NTCA does not own, manage, or have formal agreements with accommodation providers, we are committed to helping students access reliable information and connect with appropriate housing options.

Our Student Support Team can:

- Provide information about different accommodation types (homestay, private rental, student housing, etc.).
- Refer you to trusted websites, agencies, and community resources.
- Explain your rights and responsibilities as a tenant under Australian law.
- Support you in communicating with landlords or providers if you encounter difficulties.

Please complete this form so we can guide you appropriately based on your needs and preferences.

Section 1: Personal Details and Contact Information

Gender	☐ Male ☐ Female ☐ Other	Title	☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss. ☐ Other
Given Name		Middle Name	
Family Name		Date of Birth	
Phone Number		Email	
Next of Kin/ Person to Contact in an Emergency		Relationship	
Contact Number		Email	

Section 2: Accommodation Request Details

Do you need temporary accommodation upon arrival in Australia? ☐ Yes ☐ No	
Would you like information on how to apply for rental properties in Melbourne? ☐ Yes ☐ No	
Do you have any accessibility, cultural, or dietary needs to consider? ☐ Yes ☐ No	
If yes, please provide details	
Accommodation Type	☐ Homestay ☐ Shared Apartment ☐ Student Accommodation ☐ Private Rental
Preferred Location/ Suburb	
Preferred Move in Date	
Length of Stay	
Budget per week (AUD)	
Room Preference	☐ Shared ☐ Single
Other Preferences (e.g. furnished, near transport, non-smoking)	

Section 3: Applicant Declaration

I understand and acknowledge that:

1. NTCA does not own or manage accommodation facilities and cannot guarantee placement or availability.
2. NTC will provide general information, guidance, and referral links to verified accommodation services as per the requested details (e.g. government websites, student housing platforms, or homestay agencies).
3. Students are responsible for making their own bookings and tenancy agreements directly with accommodation providers.
4. NTCA strongly recommends students inspect properties and review tenancy contracts before payment or commitment.
5. Personal information collected in this form will be handled in accordance with the Privacy Act 1988 (Cth) and used only to assist with your accommodation inquiry.

Applicant Name	
Applicant Signature	
Date	
IF APPLICANT IS UNDER 18 YEARS OF AGE AT THE TIME OF APPLICATION	
Parent/ Guardian's Name	
Parent/ Guardian's Name	
Date	

For Office Use Only

NTCA Student Support Team Notes and referrals provided to student.	
Team Member's Name	
Team Member's Role	
Team Member's Signature	
Date	